



Honorable Andrea K. Jankoski
Bandera County
Tax Assessor-Collector
Election Official

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Tax Certificate Request Form

Request Date: _____

Please check type of property that is being requested, more than one is acceptable.
\$10.00 will be collected for each individual certificate.

- Real Property Mobile Home/Manufactured Home Personal Property
 Business Oil/Gas/Mineral

Order Number: _____ Parcel Number/ID: _____

Property Owner Name:

Legal Description:

Has the owner of the real property subject to this request, considered a mobile home or manufactured Home located on the property to be "real property"? _____ (response required)

Is the owner of the real property, as part of the transaction, selling a business located on the subject real Property? _____ (response required)

Are oil/gas/or other minerals being transferred in connection with the sale of the subject real property? _____ (response required)

Is this tax certificate of a plat through Bandera County Commissioners Court? _____
If yes: affidavit is required

Is notification required if taxes are currently due or delinquent before tax certificate is issued? _____

Form must be received and accepted by BCTO no later than five (5) business day prior to date the tax certificate is needed.

Company Name: _____

Ordered By: _____

Email: _____

Phone: _____ Fax: _____

You may contract our office after three (3) days from receipt of request to find out how many tax certificates is needed.

Pursuant to Tax Code Section 31.08, if a person transfer property accompanied by a tax certificate that erroneously indicates that no delinquent taxes, penalties or interest are due a taxing unit on the property or that fails to include property because of its omission for an appraisal roll, the unit's tax lien on the property is extinguished and the purchaser of the property is absolved of liability to unit for delinquent taxes, penalties or interest on the property or for taxes based on omitted property. The person who was liable for the tax for the year the tax was imposed or the property was omitted remains personally liable for the tax and for any penalties or interest.

A tax certificate issued through fraud or collusion is void.