

### Notice of Employment

The Bandera County Department of Public Safety is accepting applications for **Part-Time Clerk**. Applicants must have strong computer and organizational skills, overall general office and bookkeeping experience, ability to handle money, must be professional, be able to work well with the public and co-workers, and be able to work flexible hours. Work hours may include weekends. Please review job description for more information.

Must be able to lift 50LBS, have a valid Texas Driver's License, and a High School Diploma or GED equivalent.

Applications may be obtained at the Auditor/Human Resource Office located at 1207 Pecan St., Monday-Friday 8:30AM-3:30PM. Also available on line at [www.banderacounty.org](http://www.banderacounty.org) HR tab. Applications will be accepted for 7 days from date of posting, then until position is filled. Completed applications should be returned to Auditor/Human Resources Office at 1207 Pecan St., Bandera TX.

Bandera County is an Equal Opportunity Employer.

Posted 7-11-2025